## UNITED STATES DISTRICT COURT

for the
Eastern District of Wisconsin

Eastern District of Wisconsin				
Plaintiff(s)  V.  Defendant(s)	) ) ) ) () ) () ) () () () () () () () (			
SUMMONS IN A CIVIL ACTION				
To: (Defendant's name and address)				
A lawsuit has been filed against you.				
the United States or a United States agency, or an offi $12(a)(2)$ or $(3)$ – you must serve on the plaintiff an ar	on you (not counting the day you receive it) – or 60 days if you are icer or employee of the United States described in Fed. R. Civ. P. nswer to the attached complaint or a motion under Rule 12 of the on must be served on the plaintiff or the plaintiff's attorney, whose			
If you fail to respond, judgment by default will You also must file your answer or motion with the cour	Il be entered against you for the relief demanded in the complaint.			
	GINA M. COLLETTI, CLERK OF COURT			
Date:	Signature of Clerk or Deputy Clerk			

Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4(l))

re received by me on (da	te)		
☐ I personally sen	eved the summons and the attached con	nplaint on the individual at	(place):
		on (date)	; or
☐ I left the summ	ons and the attached complaint at the i		ual place of abode with (name
on (date)	and mailed a copy		
☐ I served the sur	nmons and the attached complaint on (	name of individual)	
who is designated	by law to accept service of process on l	oehalf of (name of organization	n)
		on (date)	; or
☐ I returned the s	ummons unexecuted because		; or
☐ Other ( <i>specify</i> ):			
My fees are \$	for travel and \$	for services, for a	total of \$
I declare under per	alty of perjury that this information is	true.	
e:		Server's sig	gnature
		•	
		Printed name	e and title
		Server's a	address

Additional information regarding attempted service, etc.: